

*'Look back with pride and forward with confidence'*

Head Teacher: Miss S Leek

**Bilsthorpe Flying High Academy**

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**Admission Published Admission Number consultation**

Dear stakeholder,

The Governors and Senior Leadership Team of Bilsthorpe Flying High Academy, supported by the Flying High Trust propose to decrease the Published Admission Number (PAN) for new Reception pupils from 40 to 30, to take effect from September 2025.

The proposed change offers a number of benefits to the school and community:

- The current PAN of 40 presents significant financial challenges to the school in terms of staffing and resourcing. The PAN and required staffing, alongside the reality of actual numbers on roll sees the school facing a deficit budget within one academic year. To ensure sustainability of the school, this PAN reduction is pivotal.
- Creating discrete year group classes supports effective teaching and learning for the children (removal of the potential need for mixed classes with increased numbers).
- Place Planning data demonstrates that a PAN of 30 would meet the school place need for our school, including any new housing developments and projected children requiring school places.

The proposed change will not affect the current pupils or those who choose to accept an offer for a Reception place in September 2024. Anyone making an in-year admissions application during 2023-2024 and 2024-2025 will also not be affected by the proposed changes. All current and future parents and any other interested stakeholders can make comments on this proposal, information on how you can do this is detailed below, under the section titled "How to make your views known".

**Over-subscription criteria:**

The over-subscription criteria will remain unchanged.

It is important to the school to consider the views of our parents and the wider community. If you would like to contribute to the consultation, please complete the Stakeholder Response Form available on the school website at: <https://bilsthorpe-flying-high-academy.secure-primariesite.net/school-admissions/>

**How to make your views known:**

The consultation will run from 23<sup>rd</sup> October 2023 through to 5<sup>th</sup> December 2023. All stakeholders are invited to submit comments in writing about the proposal to: [office@bilsthorpefha.org](mailto:office@bilsthorpefha.org)

or  
Admissions Consultation, Bilsthorpe Flying High Academy, Crompton Road, Bilsthorpe, Newark,  
Nottinghamshire, NG22 8PS

For the duration of the consultation the [school website](#) will display the following documents:

- Stakeholder Letter
- Stakeholder Response Form
- Current Admissions Arrangements Policy (Sept 2023-24)
- Admissions Arrangements Policy (Sept 2024-25 and 2025-2026)

Stakeholders are deemed to be:

- Parents/carers of children at the school;
- Other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions (including family of schools, local pre-school settings, school employees);
- All other admission authorities within the relevant area (except that primary schools need not consult secondary schools);
- Whichever of the governing body and the local authority is not the admission authority.

As set out in the Schools Admission Code, we are entering into a 6-week statutory consultation. Following the consultation, the school shall formally apply for the proposed changes.

Yours sincerely,

Miss S Leek  
Head Teacher

